



COMMONWEALTH OF PUERTO RICO
PUERTO RICO NATIONAL GUARD
JOINT FORCE HEADQUARTERS
THE ADJUTANT GENERAL'S OFFICE
P.O. BOX 9023786, SAN JUAN, PUERTO RICO 00902-3786



HON. LUIS FORTUÑO-BURSET
GOVERNOR

(787) 289-1400

ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

OPENING DATE: **28 September 2009**

ANNOUNCEMENT NUMBER: **09-52**

TECHNICIAN ANNOUNCEMENT NUMBER: **N/A**

APPOINTMENT REQUIREMENT: OFFICER___ENLISTED **X** CLOSING DATE: **27 October 2009**

The following full-time military position is advertised to all eligible personnel and will be filled under the provisions of Section 502(f), Title 32, United States Code.

DUTY TITLE	DAFSC	POS NUMBER	MAX AUTH RANK
Security Forces Manager	3P091	0989414	CMSgt

LOCATION: 156th Security Forces Squadron, MANGB, Carolina, PR

AREA OF CONSIDERATION: All personnel within the Puerto Rico Air National Guard that meet qualifications with a minimum grade of MSgt (E7) immediately promotable to SMSgt (E8) and an AFSC of 3P091

POSITION DESCRIPTION: Formulates guidance and policy, and exercises management and supervision over all planning and programming issues and activities within the Security Forces Squadron; exercises supervision for unit programs concerning Security Forces manpower, budgeting, equipment, weapons, security systems, information and personnel security, combat arms and facilities; represents the unit at meetings, briefings, conferences, and exercises; performs duties as Team Leader during functional/readiness assistance visits and vulnerability assessments (VA); initiates and/or coordinates manpower actions for all traditional and full time Security Forces members; manages Unit Type Code (UTC) functions and wartime plans; managing resources program issues; is responsible for implementing command policies and actions relating to physical security, antiterrorism, force protection, homeland security/defense, civil disturbance, installation security, military police services, air base defense, readiness, active-duty support, security forces training, and combat arms; provides ready forces to support backfills, contingencies, exercises and Aerospace Expeditionary Forces (AEF) deployments.

CONDITIONS OF EMPLOYMENT:

1. Persons receiving or eligible to receive an immediate Federal Civil Service retirement annuity aren't eligible to apply for announced position.
2. Person selected must hold a valid compatible and comparable UMD authorized military position, and will participate with his/her unit of assignment during UTA's and AT, including special projects and exercises. Must perform the day to day duties of the UMD position for which selected.

BASIC QUALIFICATIONS REQUIREMENT:

1. Must possess an awarded **AFSC 3P0XX** or possess experience related with the requirements to fill the position.
2. Must comply with physical and weight standards as prescribed by AFI 48-123, Medical Examinations and Standards, dated 24 Sep 09, and ANGI 10-248, ANG Fitness Program, dated Apr 04. Individuals in the Weight Management Program are not eligible for appointment in the AGR Program. Physical Examination for entry in active duty must have been conducted within 12 months and certified by JFHQ - PRANG State Surgeon before entry on military duty. Applicants age 40 or older are required an exercise stress EKG.

SPECIAL QUALIFICATIONS REQUIREMENT:

1. Knowledge is mandatory on weaponry, laws, directives, programs and policies related to training, physical security and resources security programs.
2. No recorded evidence of personality disorder.
3. Never been convicted by a general, special or summary court martial.
4. Never been convicted of domestic abuse (Law 54 of the Commonwealth of Puerto Rico), nonjudicial punishment under the UCMJ, or civilian court of a category 1, 2, or 3 offense, nor exceeded the accepted number of category 4 offenses.
5. Must possess a Secret Security Clearance.
6. Ability to speak distinctly.

INSTRUCTIONS FOR APPLYING:

1. Applicants who meet the qualification requirements for announced position must submit:

- NGB Form 34-1, Application for Active Duty Guard/Reserve (AGR)
- Military and civilian Resume
- Current and updated Physical Examination IAW applicable medical directive
- AF Form 526 (ANG/USAFR Point Credit Summary)
- Copy of **ALL** DD Forms 214 (Certificate of Release or Discharge from Active Duty Page 2 or 4 (**SERVICE-2** or **MEMBER-4**))
- School and ECI course(s) certificate of completion
- Report of Individual Person (RIP) (within 6 months)
- Fitness Standards Certification (PT test) reflecting a score of 70 or above and a test date reflected within one year of application submission
- Copy of AF 422, Physical Profile (if applicable)
- Copy of state driver's license

2. Application must be submitted to the Human Resources Office (HRO), ATTN: Military Duty Management (MDM), PO Box 9023786, San Juan, PR 00902-3786 to arrive NLT 1600 hours of the closing date specified on the vacancy announcement. **Faxed, copy, or incomplete application forms will not be accepted nor considered.** Our physical address is #100 General Esteves, Stop 31/2, Puerta de Tierra, PR 00902-3786.

3. The Puerto Rico National Guard is an equal opportunity employer. All eligible candidates will receive consideration for the announced position without regards to race, religion, age, gender, national origin, political affiliation, or any other non-merit factor.

FOR THE ADJUTANT GENERAL:

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DAISY RALDIRIS
Colonel, PRANG
Director of Manpower and Personnel

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